



ONLINE TRADING & DEMAT ACCOUNT OPENING WITH SUSHIL FINANCE

E- KYC USER MANUAL

BEFORE PROCEEDING FOR E-KYC, BE READY WITH BELOW PRE REQUISITES

Self-attested scan copies of the originals (not of photocopies)

- PAN
- Aadhaar Card
- Address proof (If correspondence address is different from Aadhaar address)
- Bank account details
- Signature (on blank white paper)

Please also keep your Aadhaar linked mobile number handy.

As per SEBI Regulation you are required to share your Geo Location. Hence you have to allow Location sharing while on-boarding journey.

Enter your PAN and Click on **Link DigiLocker** button - System will redirect you to Aadhaar Integration with Digi Locker.


Note:

- If your mobile number is not mapped against your Aadhaar number, then you cannot proceed further.
- System will not proceed, if the entered PAN already has an account with Sushil Finance.

sohamekyc.azurewebsites.net wants to

Know your location

AllowBlock

**Sushil Finance**[®]
ACTIONABLE KNOWLEDGE

e-KYC



Please keep your PAN Card, Aadhaar Card, Signature Image, Bank Proof, Income Proof (Optional), ready in Digital Form by scanning the originals and not photocopies. Further please also keep your Aadhaar linked mobile number handy.

PAN		Link DigiLocker
Email		
Email OTP		Send OTP email
Mobile		
Mobile OTP		Send OTP SMS

ProceedClear

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

Enter your Aadhaar Number and click on **Next** button. System will generate OTP and send it on your mapped mobile number



DigiLocker

A Digital Document Wallet from Government of India



KYC

You are about to link your DigiLocker account with KYC application of Prism Cybersoft Private Limited. You will be signed up for DigiLocker account if it does not exist.

Enter Aadhaar Number to continue with DigiLocker

Next

[Return to KYC](#)



DigiLocker

A Digital Document Wallet from Government of India

KYC

UIDAI has sent a temporary OTP to your mobile ending in *****3767(valid for 10 mins).

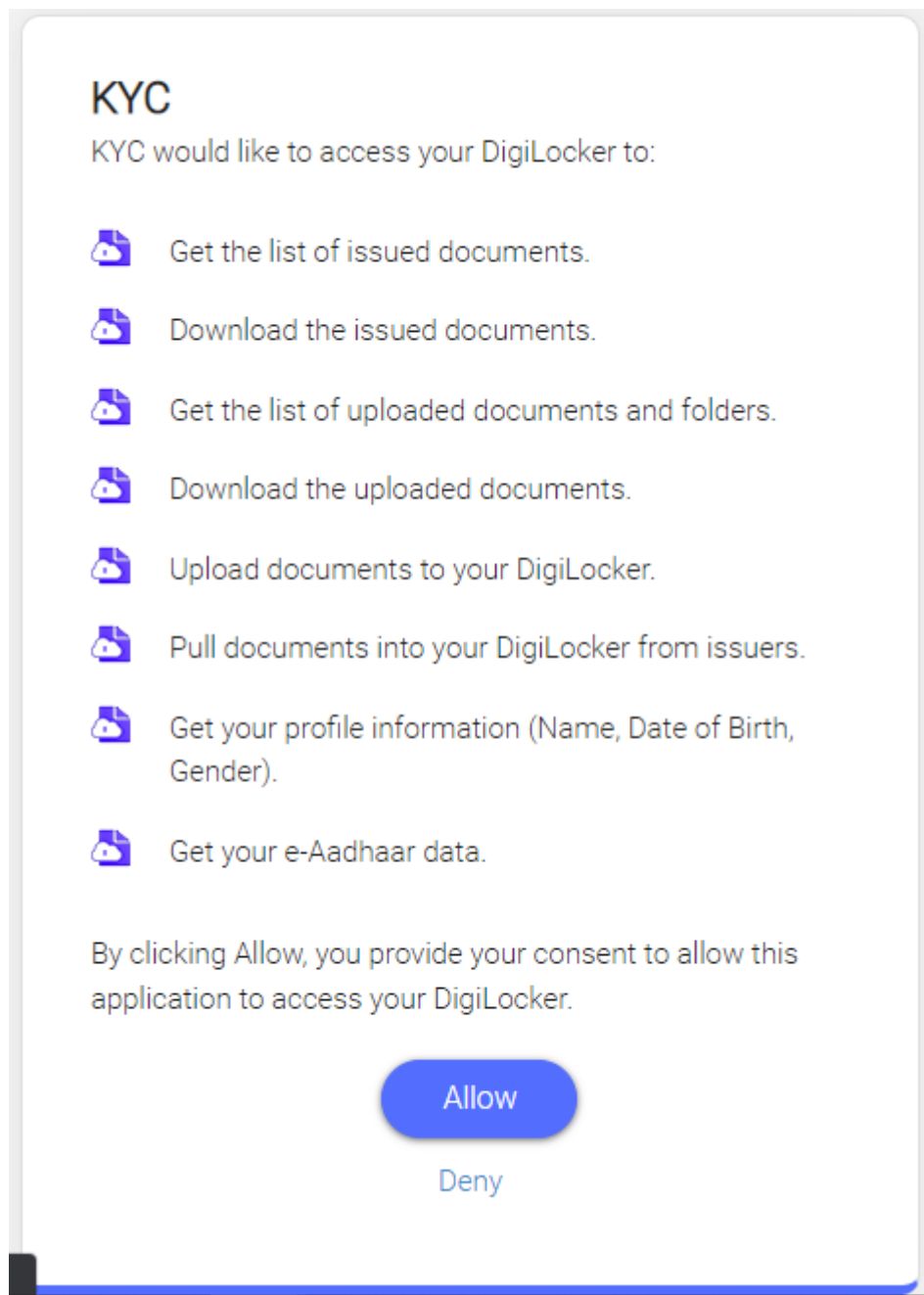
112 Seconds

Do not refresh or close!

Continue

[Return to KYC](#)

Read all terms and click on **Allow** button to enable Sushil Financial Services Pvt. Ltd. to fetch data from Digi Locker as updated in Aadhaar.



Once the DigiLocker process is successfully completed system will redirect you to Home Screen of EKYC where you will see the message " DigiLocker Linked"

Enter your Email ID and Mobile number and click Send OTP

System will send OTP on your mobile number and Email ID for verification

Enter the OTP that you received on your mobile number and Email ID for verification

Click on **Proceed** button to continue your on-boarding journey

Your personal details will be displayed as available in Aadhaar

Enter details like Father's Name, Mother's Name, Martial Status, Education, Annual Income, Trading Experience, whether Politically Exposed, Occupation, etc.

Title	MR.	▼
First name	Ramesh	
Middle name	Suresh	
Last name	Shah	
Gender	Male	▼
Father first name		
Father middle name		
Father last name		
Mother first name		
Mother middle name		
Mother last name		

Back

Next

Clear

Status	▼	
UID (Aadhaar)	XXXX-XXXX-	Last four digits
Marital status	▼	
Qualification	▼	
Occupation	▼	
Experience in stock		Years
Experience in derivative		Years
Annual income	▼	
Net worth		
Email owner	▼	cool *****.com
Mobile owner	▼	*****2783
Politician	▼	
Regulatory action	Type NO if not applicable	
Date of Birth	dd-mm-yyyy	📅
Place of Birth		
Country of Birth		
Form Filling Place		

Back

↻ Next

Clear

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

Primary Address will be displayed as available in Aadhar

Primary Address

Address line 1	B/102 Genius Building Homji Street
Address line 2	Thane
Address line 3	
City	Bhayandar East
State	Maharashtra
Country	India
PIN code	401105

[Back](#)[Next](#)[Clear](#)

If your correspondence address is same as Primary Address, then select the check box; else enter the required details

Correspondence Address

Same as Primary Address		<input type="checkbox"/>
Address line 1		
Address line 2		
Address line 3		
City		
State		
Country		
PIN code		

[Back](#)[Next](#)[Clear](#)

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

Fill the required details however, if not relevant click check box “**Not applicable**”

Employer Address

Not applicable		<input type="checkbox"/>
Employer name		
Designation		
Address		
City		
State		
Country		
PIN code		

Back

Next


Clear

Select the number of Nominees you need and fill the respective details

Nomination

Nomination not required		<input checked="" type="checkbox"/>
No.of Nominee	None	
	None	
	One	
	Two	
	Three	

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

Nomination not required		<input type="checkbox"/>
No.of Nominee	One	▼
Equal Share		<input checked="" type="checkbox"/>
First/Sole Nominee		
First Name		
Middle Name		
Last Name		
Share (%)	100	
Relation		
Date Of Birth	01-01-1900	
Address Line 1		
Address Line 2		
City		
State		
Country		
PIN/Zip		
Mobile		
Email		
Income-tax PAN		
ID Type		
ID Reference		

[Back](#)
[Next](#)
[Clear](#)

Select the brokerage and DP Tariff scheme charges. Click on “View” to check the applicable charges

Brokerage/Tariff

Referral Code	Direct		
Brokerage	Standard	▼	View
DP Tariff	CLASSIC	▼	View
Pref. Client Code			

Back
Next
Clear

Brokerage Scheme

🔍 |< < 1 of 1 > >|
+ 85.662% ▼

BROKERAGE RATE STRUCTURE							
Reference	Description	Delivery Type	Brok. %	Brok. Min	Brok. Lot	Brok. Lot Min	Brok. Lot Max
STANDARD PLAN - Capital Market							
325	FROM SCRP: 0 TO SCRP: 222 FROM MKT RATE: 0.00 TO MKT RATE: 99999.00	DELIVERY	0.500000	0.0500			999,999.00
325	FROM SCRP: 0 TO SCRP: 222 FROM MKT RATE: 0.00 TO MKT RATE: 99999.00	INTRADAY FIRST SIDE	0.030000	0.0300			999,999.00
325	FROM SCRP: 0 TO SCRP: 222 FROM MKT RATE: 0.00 TO MKT RATE: 99999.00	INTRADAY SECOND SIDE	0.030000	0.0300			999,999.00
STANDARD PLAN - Currency Deriv.							
49_F	FUTURES	INTRADAY FIRST SIDE	0.030000				999,999.00
49_F	FUTURES	INTRADAY SECOND SIDE	0.030000				999,999.00
STANDARD PLAN - Derivatives							
49_F	FUTURES	INTRADAY FIRST SIDE	0.030000				999,999.00
49_F	FUTURES	INTRADAY SECOND SIDE	0.030000				999,999.00
49_F	OPTIONS	DELIVERY	2.500000		200.00		999,999.00
49_F	OPTIONS	INTRADAY FIRST SIDE	0.000000		50.00		999,999.00
49_F	OPTIONS	INTRADAY SECOND SIDE	0.000000		50.00		999,999.00
STANDARD PLAN - MFSS							

Close

DP Tariff Scheme

🔍 |< < 1 of 1 > >|
+ 88.068% ▼

Sushil Financial Services Pvt. Limited Depository Tariff Plan (Please select the scheme)					Mandatory for DP
SCHEME	INVESTOR	ECONOMY	CLASSIC(Only with Auto Pay In POA)	PREMIUM	
Particulars					
A) Documentation charge	NIL	NIL	NIL	NIL	
B) Account maintenance**	Rs. 400/- (only First Year)	Rs. 300/-	Rs. 1049/-	NIL	
Advance (Documentation + AMC) (A+B)	Rs. 400/-	Rs. 300/-	Rs. 1049/-	Rs. 3700/- (Rs.3300/- be refunded on closing of the account)	
Dematerialisation	Rs. 75/- per request +Rs. 10/- per certificate	Rs. 75/- per request +Rs.10/- per certificate	Rs. 75/- per request +Rs.10/- per certificate	Rs. 75/- per request +Rs. 10/- per certificate	
Transaction Charges					
Within SFSPL Off Mkt Transaction	Min Rs.15 or .04%	Min Rs.15 or .04%	Min Rs.15 or .04%	Min Rs.15 or .04%	
Within SFSPL On Mkt Transaction	Rs.35/- or .05%Min	Min Rs.20 or.04%	NIL	Rs. 25/-	
Outside SFSPL (Sell)	Rs.35/or .04%	Min Rs.35/or .04%	Min Rs.35/or .04%	Min Rs.35/- or .04%	
Rematerialisation	35/-	35/-	35/-	35/-	
Pledge Creation	35/-	35/-	35/-	35/-	
Pledge Closure	35/-	35/-	35/-	35/-	
Pledge Invocation	NIL	NIL		NIL	
▶ Transaction and holding statement will be mailed once in a month FREE of cost					

Close

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

Select desired Segment which you want to activate for trading

Exchange/Segment Opted

<input type="checkbox"/>	BSE-Capital Market
<input type="checkbox"/>	NSE-Capital Market
<input type="checkbox"/>	BSE-Currency Derv.
<input type="checkbox"/>	NSE-Currency Derv.
<input type="checkbox"/>	BSE-Derivatives
<input type="checkbox"/>	NSE-Derivatives
<input type="checkbox"/>	CDSL-DP
<input type="checkbox"/>	BSE-MFSS
<input type="checkbox"/>	BSE-SLB
<input type="checkbox"/>	NSE-SLB

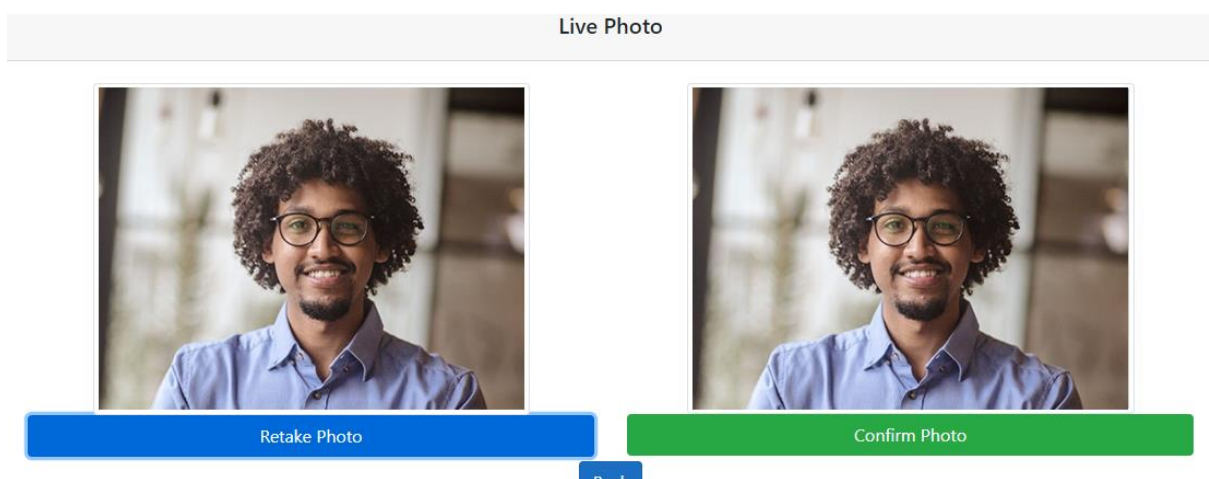
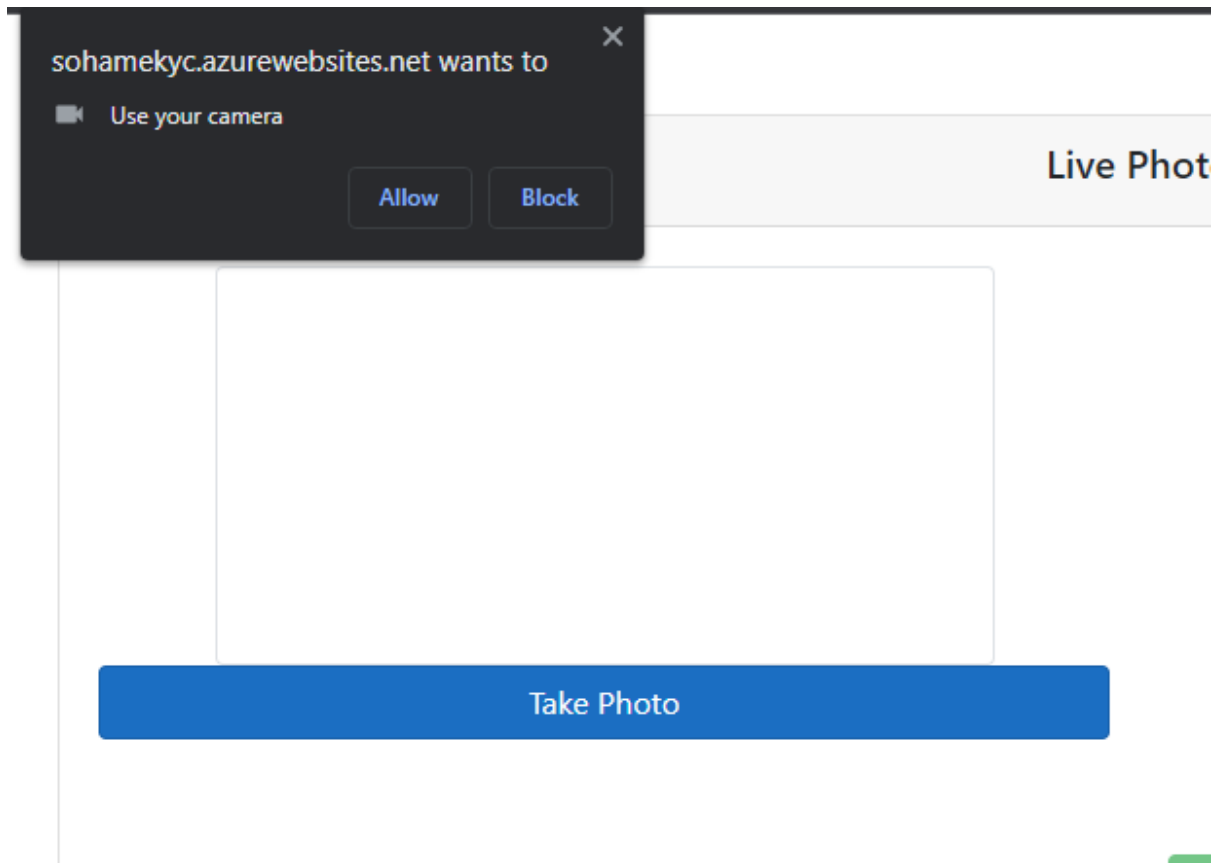
Back

Next

Clear

Camera should be available on your system (Desktop or Laptop) for Live Photo and IPV (In Person Verification)

Select the “Allow” option for Camera Access



For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

For IPV – Click on “**Display OTP**” button and write the OTP on a piece of white paper and show it in front of the camera and start recording

Once you click the Display OTP button, you will displayed an OTP on your Screen. Kindly write the same on a white paper and show in front of the camera after clicking Start Recording button. After 10 seconds for Recording, please press the Stop Recording Button. The maximum time permitted for recording the entire data is 30 seconds.


6206

OTP Displayed

Back

Start Recording

Clear

A man with curly hair and glasses, wearing a blue shirt, is holding a white sign with the number 6206 written on it. He is standing in front of a blurred background that appears to be an indoor setting with plants and other people.

Stop Recording 16

Enter bank details which you want to update for Fund Transfer and Withdrawal from trading account.

Once you submit bank details, system will transfer ₹ 1 in your account and verify your bank details which you have entered.

Bank Detail	
Account number	
Confirm number	
MICR	
IFSC	
Account type	▼
Bank name	
Branch	
UPI ID	Optional

BackNextClear

Message
Bank detail verification successful
<button>Ok</button>

Bank Detail	
Account number	501000510000000
Confirm number	*****
MICR	400240015
IFSC	HDFC0000060
Account type	SB - Savings ▼
Bank name	HDFC BANK LTD
Branch	FORT
UPI ID	Optional

BackVerifiedClear

Upload your PAN Copy

Sign on a piece of white paper, take a picture and upload your signature properly

Documents Upload					
Income Tax PAN	-	Browse	View	Reload	Delete
Address Document (Optional) *	-	Browse	View	Reload	Delete
Signature Scan	-	Browse	View	Reload	Delete

* Address document is optional when your address is as per Aadhaar

[Back](#) [Next](#) [Clear](#)

You can view application copy by clicking on **View** button or e-**sign** to proceed for E-Signature through Aadhaar authentication.

View and eSign PDF	
View PDF	

View and eSign PDF	
<div><div>Version EKYC 1.0</div><div>IPAddress:122.170.187.22 Latitude:19.0699797 Longitude:72.8397202 Application No.: E-0007468</div><div>■ BAR CODING ■</div><div>Sushil Financial Services Pvt. Ltd. Because you're unique</div><div>Give consent to use your Aadhaar Number / VID to Sushil Financial Services Private Limited using ASP services of Prism Cybersoft Private Limited, for the purpose of eSigning Know Your Client Form - KYC Form.</div><div><input type="checkbox"/> I give consent Proceed eSign</div></div>	

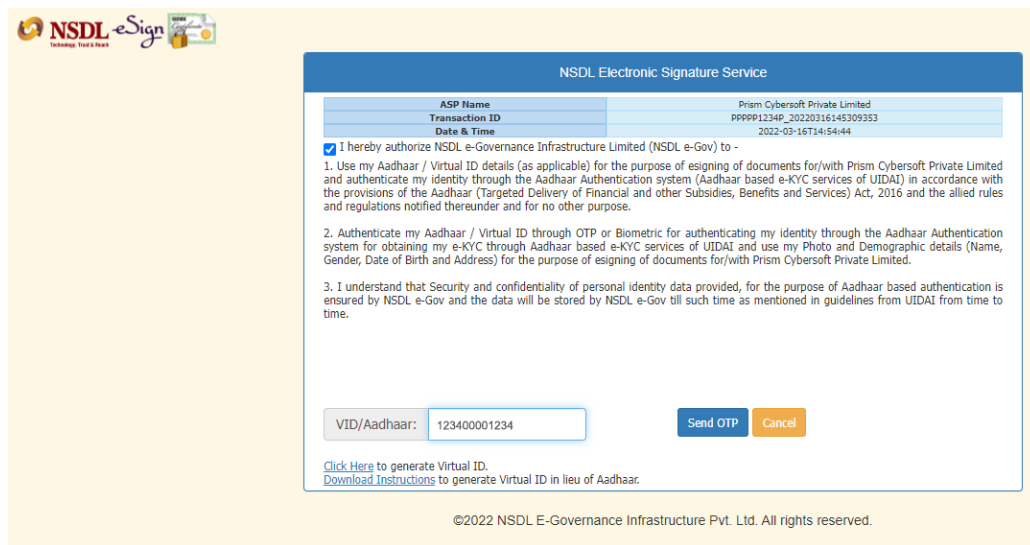
For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

Once you select **I give consent check box** and click on **Proceed E-sign** system will redirect to NSDL site for proceed to E-sign. Just follow below steps.

1. Enter Aadhaar Number

2. Enter OTP which sent on your mobile number mapped against Aadhaar.

3. The system will update your e-sign successfully, and redirect to Thank You page. A PDF copy with your E-sign will be downloaded to your system and the same will be sent on your email ID.



The screenshot shows the NSDL Electronic Signature Service interface. At the top, there's a header with the NSDL eSign logo. Below it, a table displays the ASP Name (Prism Cybersoft Private Limited), Transaction ID (PPPPP1234P_20220316145309353), and Date & Time (2022-03-16T14:54:44). A checkbox is checked, indicating consent to authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to use the user's Aadhaar/Virtual ID details for document signing. Below the consent text, there are three numbered points detailing the process and data security. At the bottom, there's a field for 'VID/Aadhaar' with the value '123400001234' and two buttons: 'Send OTP' (blue) and 'Cancel' (orange). Links for 'Click Here to generate Virtual ID' and 'Download Instructions' are also present.

NSDL Electronic Signature Service

ASP Name	Prism Cybersoft Private Limited
Transaction ID	PPPPP1234P_20220316145309353
Date & Time	2022-03-16T14:54:44

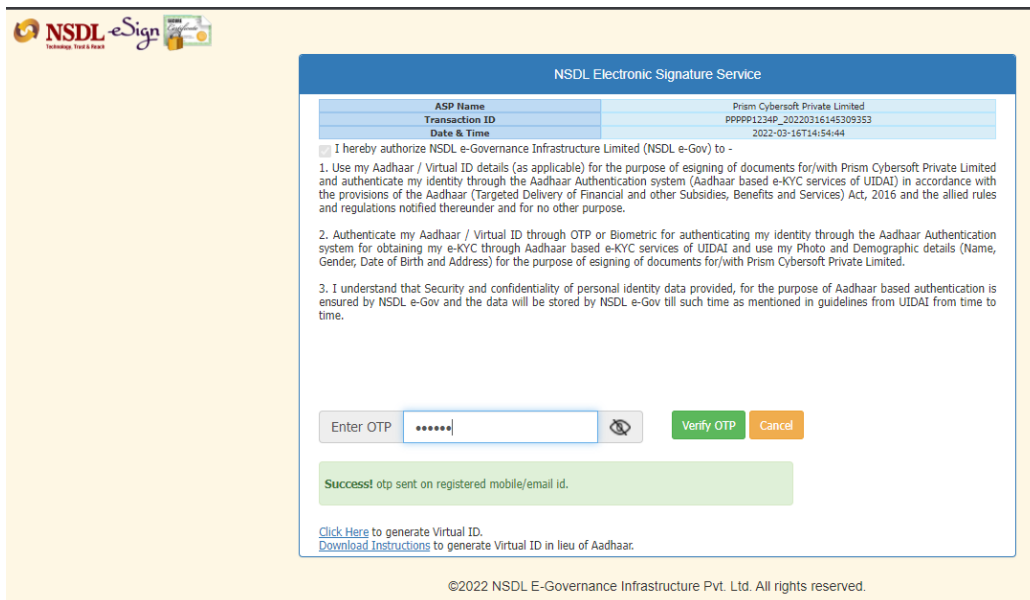
☒ I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of signing of documents for/with Prism Cybersoft Private Limited and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of signing of documents for/with Prism Cybersoft Private Limited.
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar: 123400001234 Send OTP Cancel

[Click Here](#) to generate Virtual ID.
[Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

©2022 NSDL E-Governance Infrastructure Pvt. Ltd. All rights reserved.



This screenshot shows the next step in the NSDL Electronic Signature Service process. The header and table are identical to the previous screen. The consent checkbox is now unchecked. Below the numbered points, there's a field for 'Enter OTP' with a masked value '*****' and a 'Verify OTP' button (green) next to a 'Cancel' button (orange). A green success message box states 'Success otp sent on registered mobile/email id.' At the bottom, the same links for 'Click Here to generate Virtual ID' and 'Download Instructions' are present.

NSDL Electronic Signature Service

ASP Name	Prism Cybersoft Private Limited
Transaction ID	PPPPP1234P_20220316145309353
Date & Time	2022-03-16T14:54:44

☐ I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of signing of documents for/with Prism Cybersoft Private Limited and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of signing of documents for/with Prism Cybersoft Private Limited.
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

Enter OTP: ***** Verify OTP Cancel

Success otp sent on registered mobile/email id.

[Click Here](#) to generate Virtual ID.
[Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

©2022 NSDL E-Governance Infrastructure Pvt. Ltd. All rights reserved.

STATUS



Congratulations!

Your application is submitted successfully. You will receive a confirmation e-mail shortly.

KYC request (PPPPP1234P) x



digisign@sushilfinance.com <digisign@sushilfinance.com>

2:58 PM (1 minute ago) ☆ ↩ ⋮

to me ▾

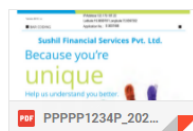
Dear Ma'am/Sir,

We are in receipt of your KYC request for PAN PPPPP1234P. We are processing your request. Attached please find herewith PDF for your reference. Once your request is processed, we will inform you by email about update status.

In case of any assistance, please contact us at wecare@sushilfinance.com

Thanking you,
Yours sincerely,

Sushil Financial Services Private Limited



For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)