



ONLINE TRADING & DEMAT ACCOUNT OPENING WITH SUSHIL FINANCE

E- KYC USER MANUAL

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

BEFORE PROCEEDING FOR E-KYC, BE READY WITH BELOW PRE REQUISITES

Self-attested scan copies of the originals (not of photocopies)

- PAN
- Aadhaar Card
- Bank account details
- Bank Proof (Pre-printed name Cheque)
- Income Proof (if opting for FNO & Currencies)
- Signature should match as per PAN (on blank white paper)

Please also keep your Aadhaar linked mobile number handy.

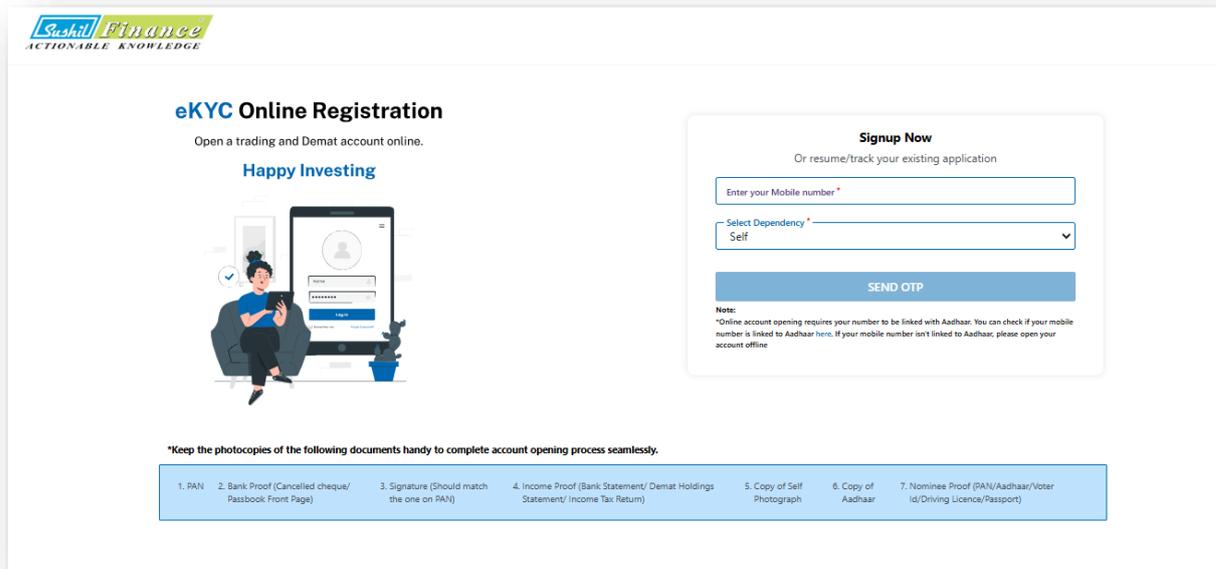
Use the following link to access the E-KYC portal:

E-KYC Link: <https://live.meon.co.in/sushilfinance/individual>

MOBILE VERIFICATION - To begin the EKYC process, enter your mobile number in the provided field and select the dependency relationship and then click on the SEND OTP button

Note :

- Choose "Self" if you are opening an account with Sushil Finance for the first time using this mobile number.
- If you already have another trading account with Sushil Finance linked to the same mobile number, select the appropriate relationship option from the dropdown menu.



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eKYC Online Registration

Open a trading and Demat account online.
Happy Investing

Signup Now
Or resume/track your existing application

Enter your Mobile number *

Select Dependency *
Self

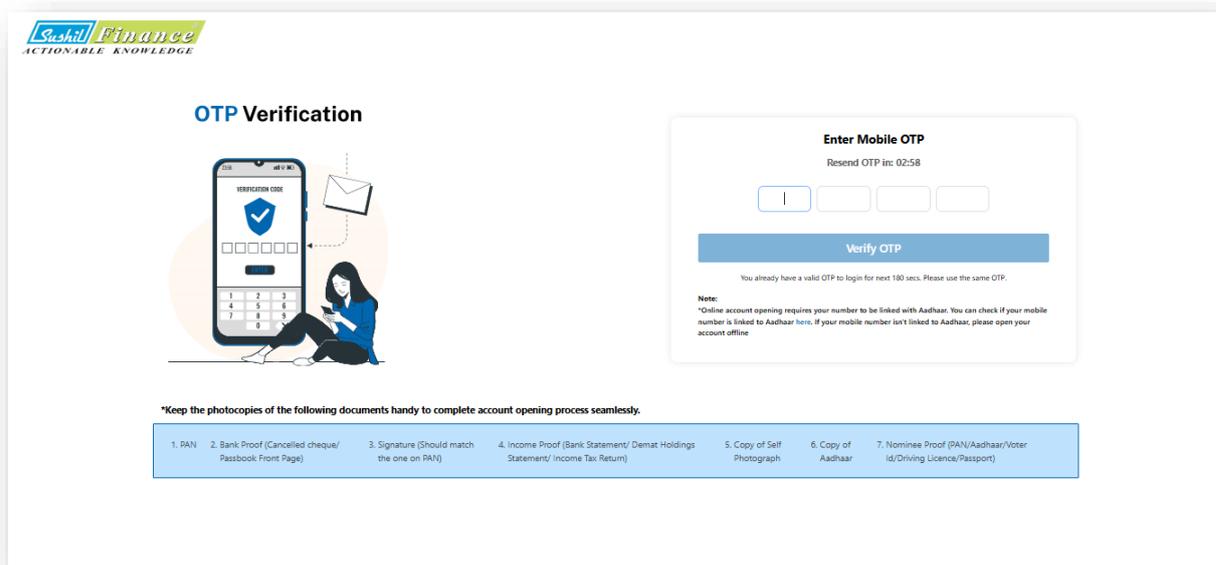
SEND OTP

Note:
*Online account opening requires your number to be linked with Aadhaar. You can check if your mobile number is linked to Aadhaar here. If your mobile number isn't linked to Aadhaar, please open your account offline.

***Keep the photocopies of the following documents handy to complete account opening process seamlessly.**

1. PAN
2. Bank Proof (Cancelled cheque/Passbook Front Page)
3. Signature (Should match the one on PAN)
4. Income Proof (Bank Statement/ Demat Holdings Statement/ Income Tax Return)
5. Copy of Self Photograph
6. Copy of Aadhaar
7. Nominee Proof (PAN/Aadhaar/Voter Id/Driving Licence/Passport)

After entering mobile number, you will receive an OTP (One Time Password) on the same number. Enter the OTP in the provided field and click on the Verify OTP button.



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OTP Verification

Enter Mobile OTP
Resend OTP in: 02:58

Verify OTP

Note:
*Online account opening requires your number to be linked with Aadhaar. You can check if your mobile number is linked to Aadhaar here. If your mobile number isn't linked to Aadhaar, please open your account offline.

***Keep the photocopies of the following documents handy to complete account opening process seamlessly.**

1. PAN
2. Bank Proof (Cancelled cheque/Passbook Front Page)
3. Signature (Should match the one on PAN)
4. Income Proof (Bank Statement/ Demat Holdings Statement/ Income Tax Return)
5. Copy of Self Photograph
6. Copy of Aadhaar
7. Nominee Proof (PAN/Aadhaar/Voter Id/Driving Licence/Passport)

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EMAIL ID VERIFICATION – Enter email id in the provided field and click on the submit button. After entering client email id, the system will send an OTP on your email for verification. Please check mailbox for the OTP.

Email-Id Verification

Email Address

Sign in with Google

OR

Email ID*

Note:
* If you are not aware on Branch Code, Please type "HON"

Please accept the Terms & Conditions

Send OTP

***Keep the photocopies of the following documents handy to complete account opening process seamlessly.**

1. PAN	2. Bank Proof (Cancelled cheque/ Passbook Front Page)	3. Signature (Should match the one on PAN)	4. Income Proof (Bank Statement/ Demat Holdings Statement/ Income Tax Return)	5. Copy of Self Photograph	6. Copy of Aadhaar	7. Nominee Proof (PAN/Aadhaar/Voter Id/Driving Licence/Passport)
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Enter the OTP that you have received in your email ID in the provided field and click on the Verify OTP button

OTP Verification

Enter Email OTP

Resend OTP in: 00:57

Verify OTP

You already have a valid OTP to login for next 180 secs. Please use the same OTP.

***Keep the photocopies of the following documents handy to complete account opening process seamlessly.**

1. PAN	2. Bank Proof (Cancelled cheque/ Passbook Front Page)	3. Signature (Should match the one on PAN)	4. Income Proof (Bank Statement/ Demat Holdings Statement/ Income Tax Return)	5. Copy of Self Photograph	6. Copy of Aadhaar	7. Nominee Proof (PAN/Aadhaar/Voter Id/Driving Licence/Passport)
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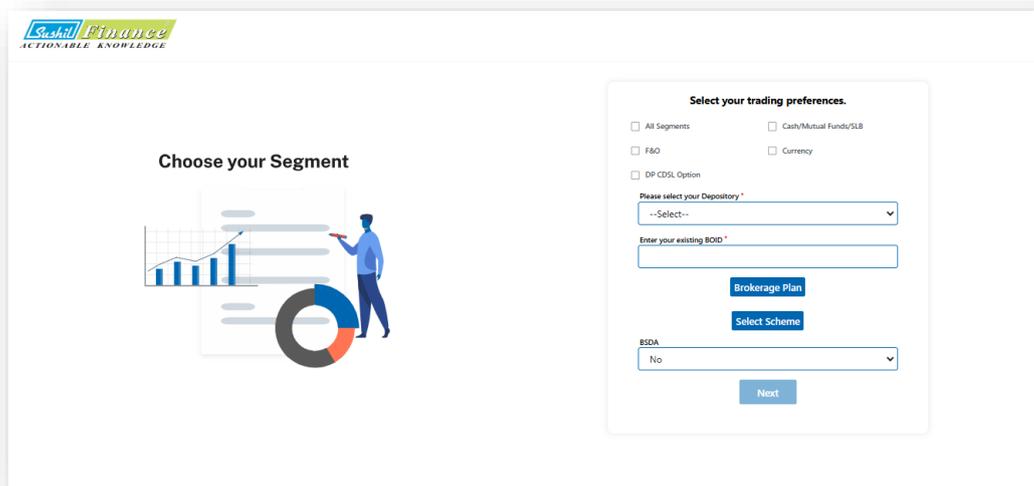
TRADING SEGMENT & CHARGES - Choose the desired trading segment by clicking on the respective button

Also, select the Brokerage and DP (Depository Participant) tariff Scheme charges that are applicable. You can click on the respective button to check the applicable charges for the selected scheme.

Important Note:

- If you are **not opting to open a Demat (DP) account with Sushil Finance**, the system will prompt you to select a depository and enter your existing BOID (Beneficial Owner Identification).
- If you are **opting to open a DP account with Sushil Finance**, these options will not be displayed on the screen.

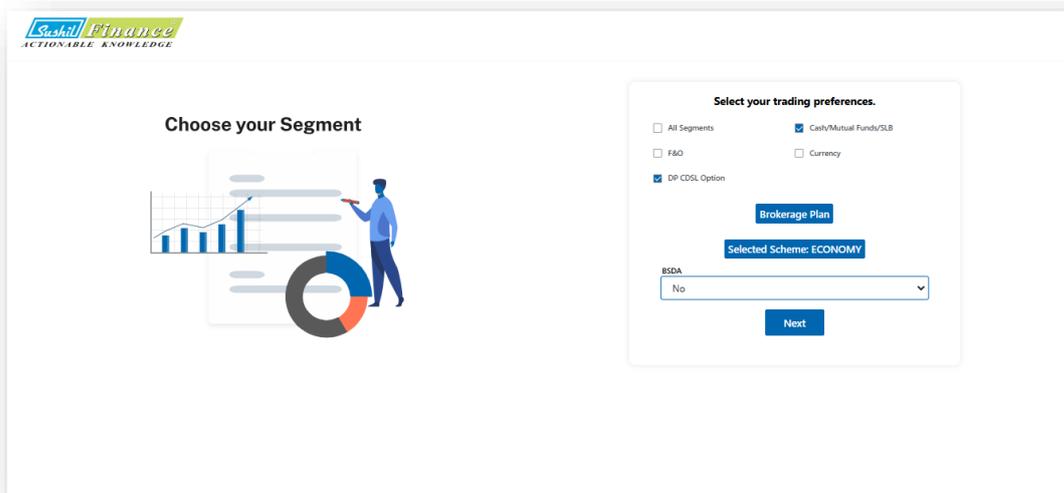
Option 1 : When DP option is not selected



The screenshot shows the Sushil Finance logo at the top left. The main heading is "Choose your Segment" with an illustration of a person pointing at a bar chart and a donut chart. To the right is a form titled "Select your trading preferences." with the following fields and options:

- All Segments
- Cash/Mutual Funds/SLB
- F&O
- Currency
- DP CDSL Option
- Please select your Depository *
--Select--
- Enter your existing BOID *
[Text Input Field]
- Buttons: Brokerage Plan, Select Scheme
- BSDA
No
- Next

Option 2 : When DP option is selected (screenshot)



The screenshot shows the Sushil Finance logo at the top left. The main heading is "Choose your Segment" with an illustration of a person pointing at a bar chart and a donut chart. To the right is a form titled "Select your trading preferences." with the following fields and options:

- All Segments
- Cash/Mutual Funds/SLB
- F&O
- Currency
- DP CDSL Option
- Buttons: Brokerage Plan
- Selected Scheme: ECONOMY
- BSDA
No
- Next

PAN VERIFICATION - You will be asked to enter your PAN number and Date of Birth details in the provided fields.

The screenshot shows the 'PAN Verification' page on the Sushil Finance website. The page header includes the Sushil Finance logo and a 'Logout' button. The main content area is titled 'PAN Verification' and contains two columns. The left column has instructions: 'Kindly input your PAN and Date of Birth exactly as indicated on your PAN Card.', 'The Account Name will be recorded in accordance with the details provided in the Income Tax Database', and 'In compliance with the latest FEMA regulations, please verify that your Aadhar Number is correctly linked to your PAN.' The right column is titled 'PAN' and contains the text 'Your name will be taken as per ITD (Income Tax Department)'. Below this text are two input fields: 'Enter Pan Number *' and 'Enter Date of Birth *' with a calendar icon. A 'Submit' button is located below the input fields.

After entering your PAN card and Date of Birth details, click on the "Submit" button. The system will fetch the details from the Digilocker. Your KRA details as per PAN will be displayed on the screen.

The screenshot shows the 'KRA Details' form on the Sushil Finance website. The form is titled 'KRA Details' and contains several input fields: 'Gender' (with 'Male' selected), 'Aadhaar number' (with 'xxxxxxxxxxxx' as a placeholder), 'Address 1' (with 'XYZ, ABC,123'), 'Address 2' (with 'XYZ, ABC,123'), 'Pincode' (with '123123'), 'State' (with 'ABCXYZ'), and a dropdown menu for 'Do You Want to continue with KRA details ?' (with '--Select--' selected). Below these fields are two more input fields: 'NICO ANDRES' and 'Date of birth' (with '13-12-1985' and a calendar icon). A 'Next' button is located at the bottom of the form.

The system will redirect you to Aadhaar Integration with the help of DigiLocker. Click on the "Next" button and follow the instructions as the system keeps showing.

- Please note that if your mobile number is not mapped against your Aadhaar number, you cannot proceed further.

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The system will generate an OTP and send it to your mapped mobile number.



Verify Aadhaar OTP

UIDAI has sent a temporary OTP to your mobile ending in *****9815(valid for 10 mins).

Please enter OTP to complete verification

Didn't receive OTP? Wait few minutes for the OTP to arrive. Do not refresh or close!

Submit

[Didn't get the OTP? Resend OTP](#)



You are already registered with DigiLocker

6 digit PIN provides extra security to your account with two factor authentication. Don't disclose your Security PIN to anyone.

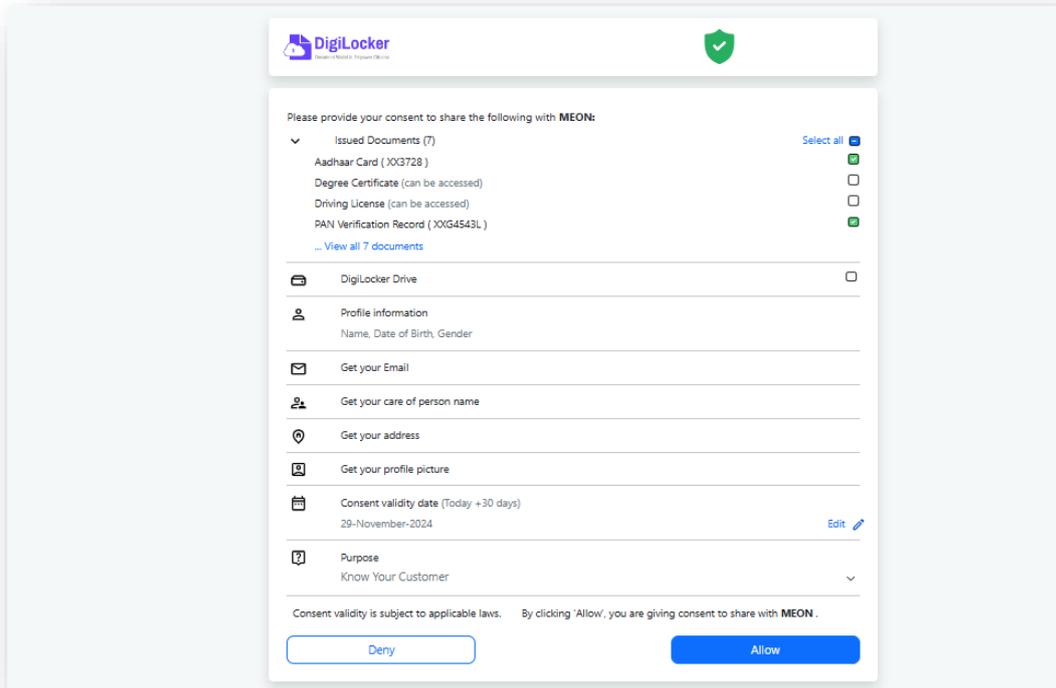
Please enter your 6 digit Security PIN to Signin

[Forgot my PIN](#)

Done

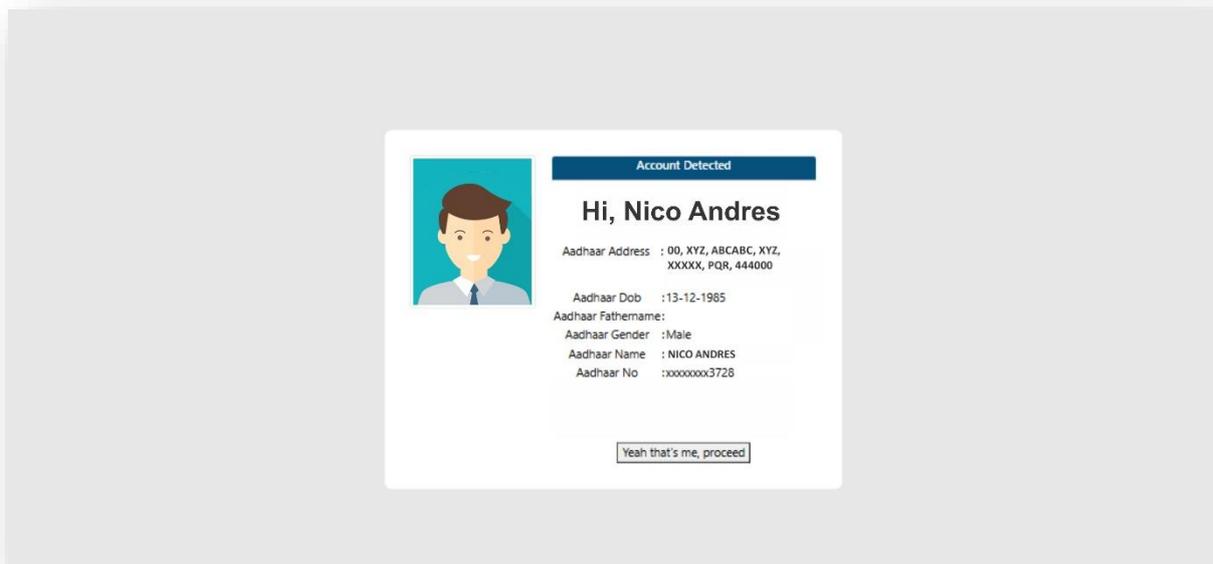
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Click on the **"Allow"** button to enable Sushil Financial Services Pvt. Ltd. to fetch data from DigiLocker as updated in Aadhaar.



Once the DigiLocker process is successfully completed, the system will redirect you to a screen where your personal details will be displayed as available in Aadhaar fetched from DigiLocker.

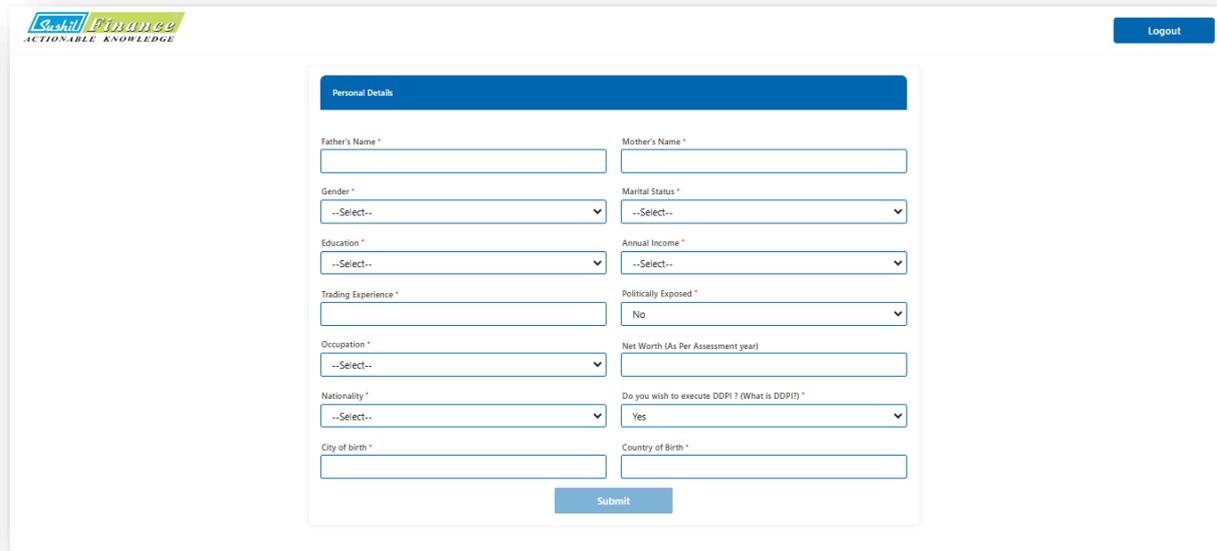
If the personal details displayed match with your details as per Aadhaar, click on the **"Yeah that's me, proceed"** button to go ahead with the EKYC process.



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OTHER KYC DETAILS - After the Aadhaar Integration with DigiLocker, the system will ask you to fill in other KYC details such as Father's Name, Mother's Name, Marital Status, Education, Annual Income, Trading Experience, whether Politically Exposed, Occupation, etc.

Please fill in all the required details accurately and click on the "Submit" button to proceed.



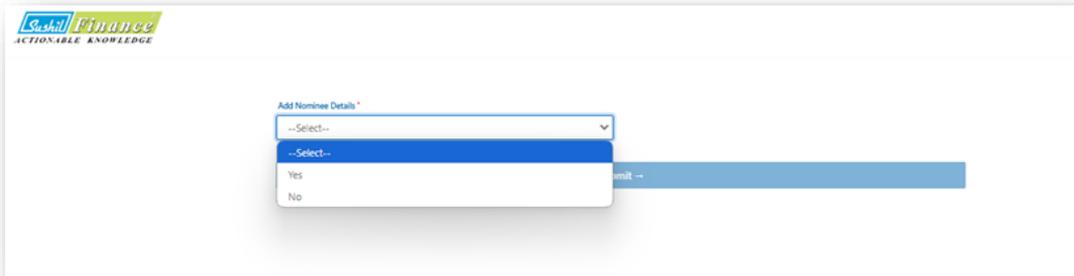
The screenshot shows a web form titled "Personal Details" from Sushil Finance. The form contains the following fields:

- Father's Name * (Text input)
- Mother's Name * (Text input)
- Gender * (Dropdown menu: --Select--)
- Marital Status * (Dropdown menu: --Select--)
- Education * (Dropdown menu: --Select--)
- Annual Income * (Dropdown menu: --Select--)
- Trading Experience * (Text input)
- Politically Exposed * (Dropdown menu: No)
- Occupation * (Dropdown menu: --Select--)
- Net Worth (As Per Assessment year) (Text input)
- Nationality * (Dropdown menu: --Select--)
- Do you wish to execute DDP? (What is DDP?) * (Dropdown menu: Yes)
- City of Birth * (Text input)
- Country of Birth * (Text input)

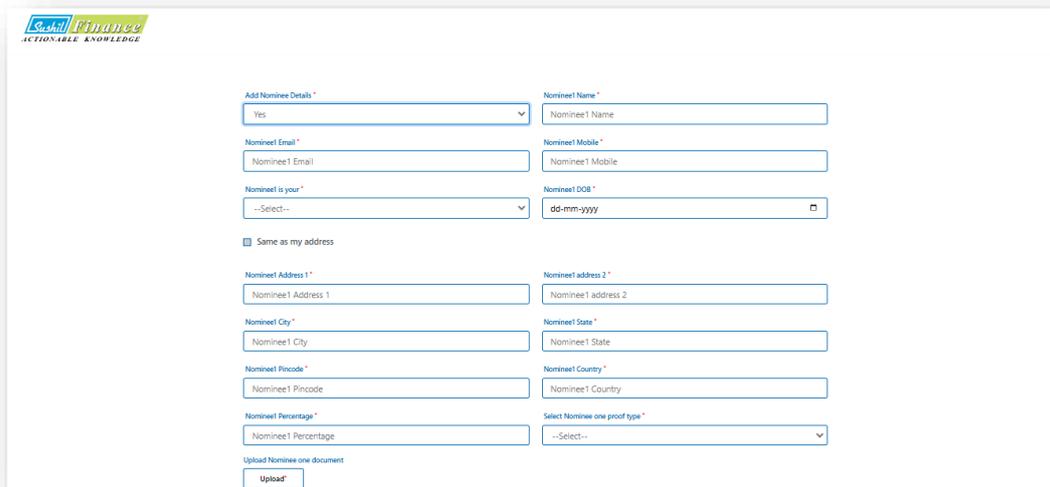
A "Submit" button is located at the bottom center of the form. A "Logout" button is visible in the top right corner of the page header.

NOMINEE ADDITION - You can add nominee details to your account. A maximum of 3 nominees can be added.

To add a nominee, Select **YES** on the "Add Nominee Details" dropdown in and fill in all the required details such as Name, Relationship with the Nominee, Date of Birth, and Address. You will also need to upload document for nominee's ID proof. Once all the details and documents have been filled in, click on the "NEXT" button to add the nominee to your account.

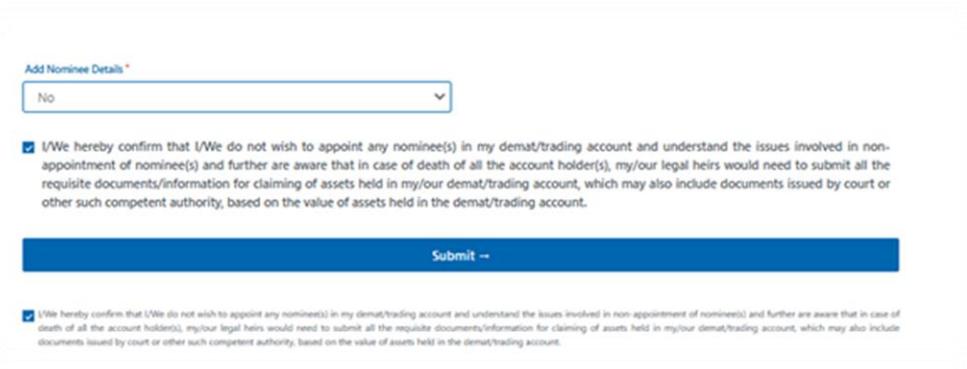


The screenshot shows the 'Add Nominee Details' dropdown menu open. The menu options are: --Select--, --Select--, Yes, and No. The 'Yes' option is highlighted in blue. To the right of the dropdown is a blue button with the text 'Submit -->'. The background shows the 'Sasbi Finance' logo and the tagline 'ACTIONABLE KNOWLEDGE'.



The screenshot shows the 'Add Nominee Details' form. The 'Add Nominee Details' dropdown is set to 'Yes'. The form fields include: Nominee1 Name, Nominee1 Email, Nominee1 Mobile, Nominee1 DOB (dd-mm-yyyy), Same as my address (checkbox), Nominee1 Address 1, Nominee1 Address 2, Nominee1 City, Nominee1 State, Nominee1 Pincode, Nominee1 Country, Nominee1 Percentage, and Select Nominee one proof type. There is an 'Upload' button for the document upload field. The background shows the 'Sasbi Finance' logo and the tagline 'ACTIONABLE KNOWLEDGE'.

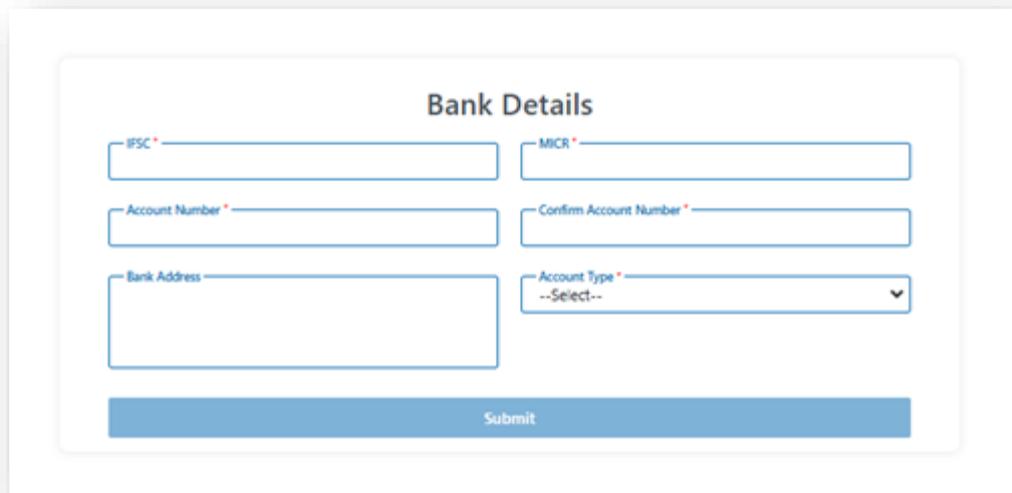
If you select **NO** on the "Add Nominee Details" dropdown then system will directly take you to **Bank Details** Screen



The screenshot shows the 'Add Nominee Details' form with the dropdown set to 'No'. Below the dropdown is a confirmation message: "I/We hereby confirm that I/We do not wish to appoint any nominee(s) in my demat/trading account and understand the issues involved in non-appointment of nominee(s) and further are aware that in case of death of all the account holder(s), my/our legal heirs would need to submit all the requisite documents/information for claiming of assets held in my/our demat/trading account, which may also include documents issued by court or other such competent authority, based on the value of assets held in the demat/trading account." Below this message is a blue 'Submit -->' button. At the bottom, there is a smaller version of the same confirmation message.

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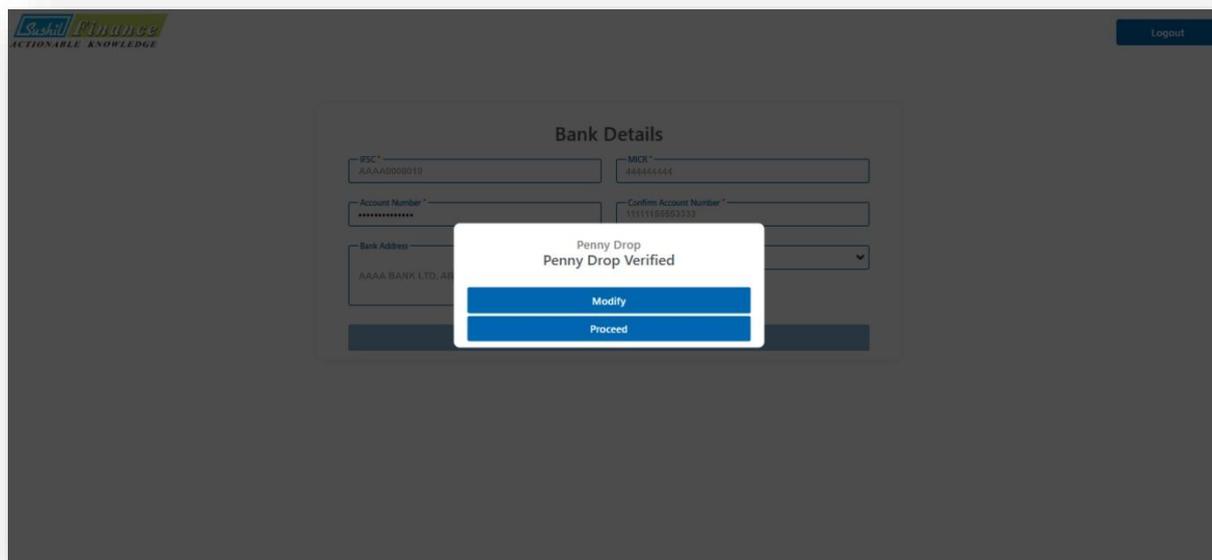
BANK ACCOUNT VERIFICATION - Enter bank details which you want to update for Fund Transfer and Withdrawal from trading account. Once you submit bank details, system will transfer ₹ 1 in your account and verify your bank details which you have entered.
Upload a scanned copy of a pre-printed name cheque as proof of your bank details



The image shows a 'Bank Details' form with the following fields:

- IFSC *
- Account Number *
- Bank Address
- MICR *
- Confirm Account Number *
- Account Type * (dropdown menu with "--Select--")

A blue 'Submit' button is located at the bottom of the form.



The image shows the 'Bank Details' form with a verification popup. The form fields are filled with example data:

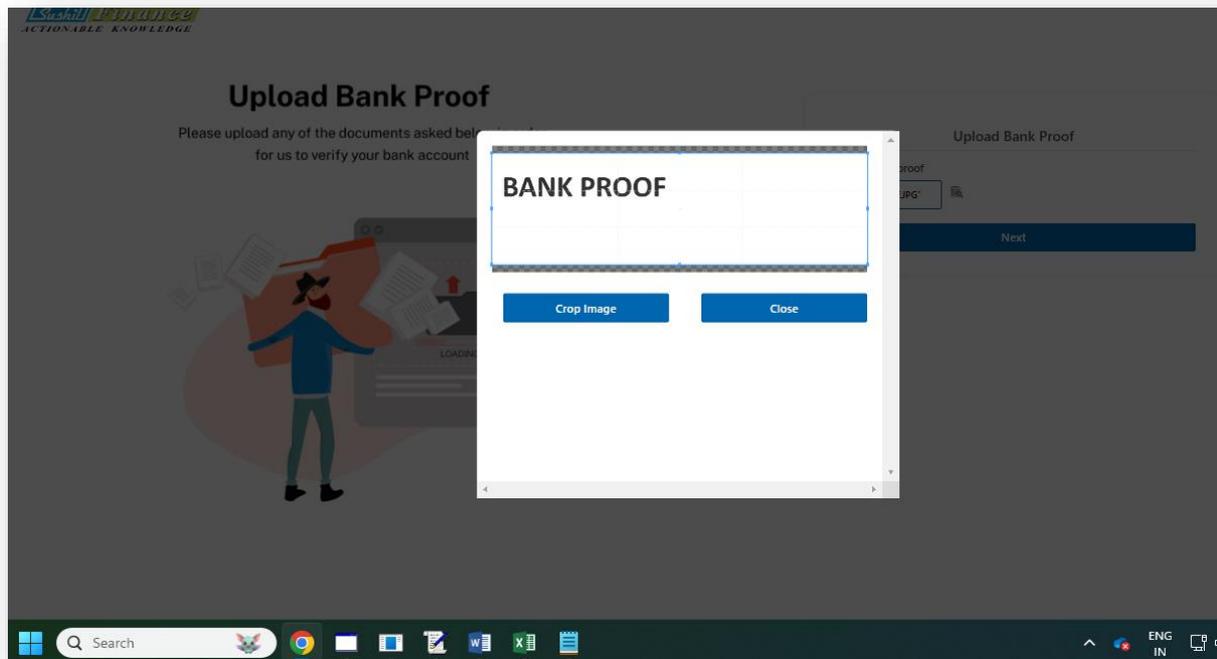
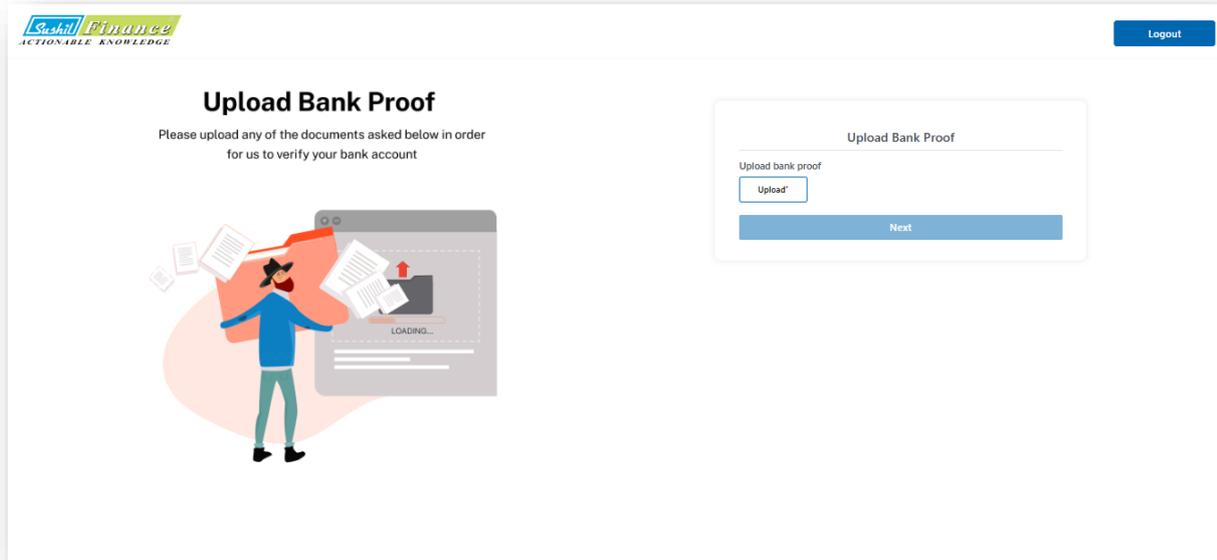
- IFSC: AAAA000011
- MICR: 44444444
- Account Number: *****
- Confirm Account Number: 123456789012
- Bank Address: AAAA BANK LTD, 20
- Account Type: (dropdown menu)

The verification popup displays the following text:

Penny Drop
Penny Drop Verified

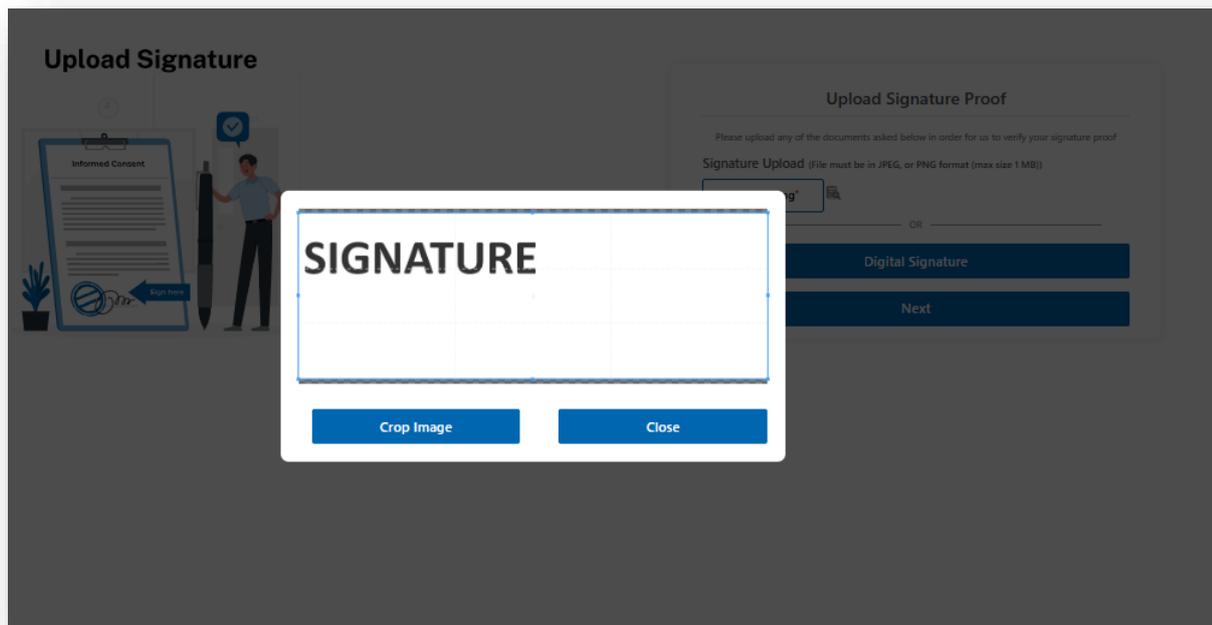
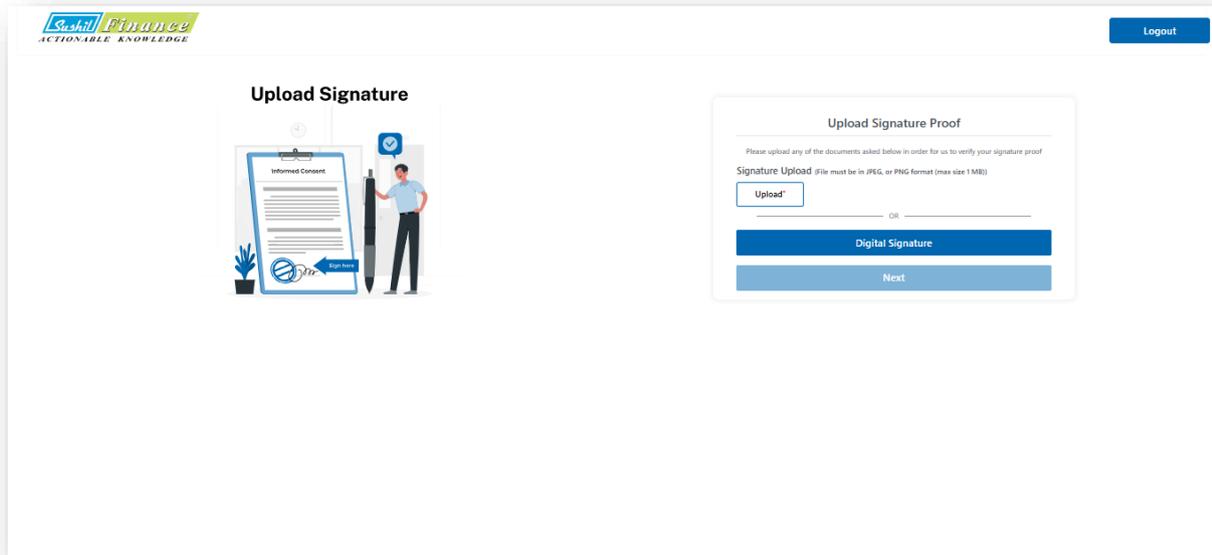
Buttons: Modify, Proceed

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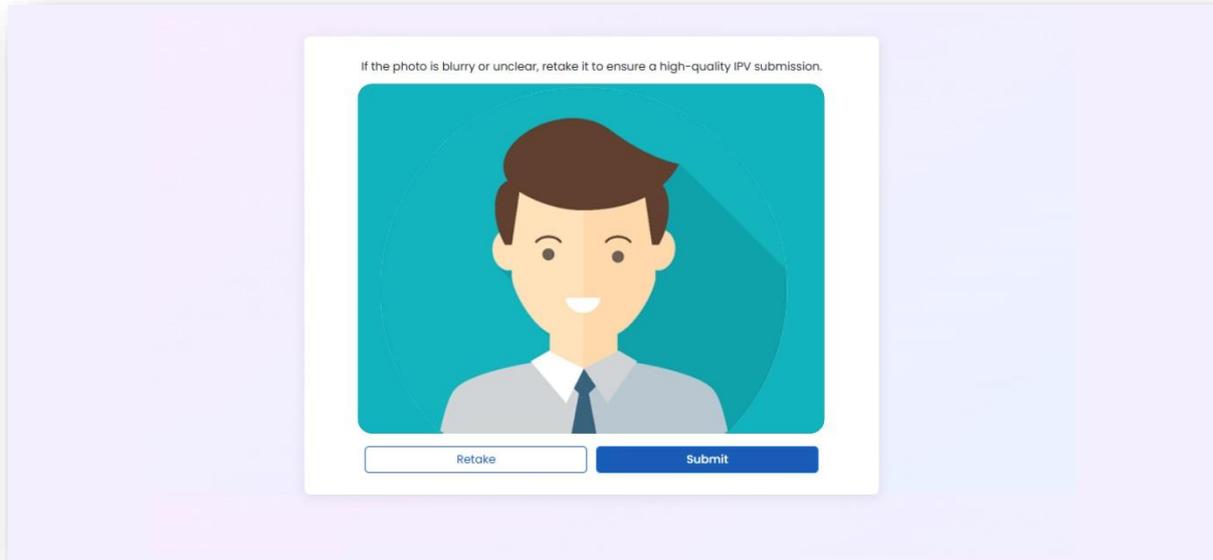
SIGN on a piece of white paper, take a picture and upload your signature properly



For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)

LIVE PHOTO - Camera should be available on your system (Desktop or Laptop) for Live Photo

As per SEBI Regulation you are required to share your Geo Location. Hence you have to allow Location sharing while on-boarding journey.



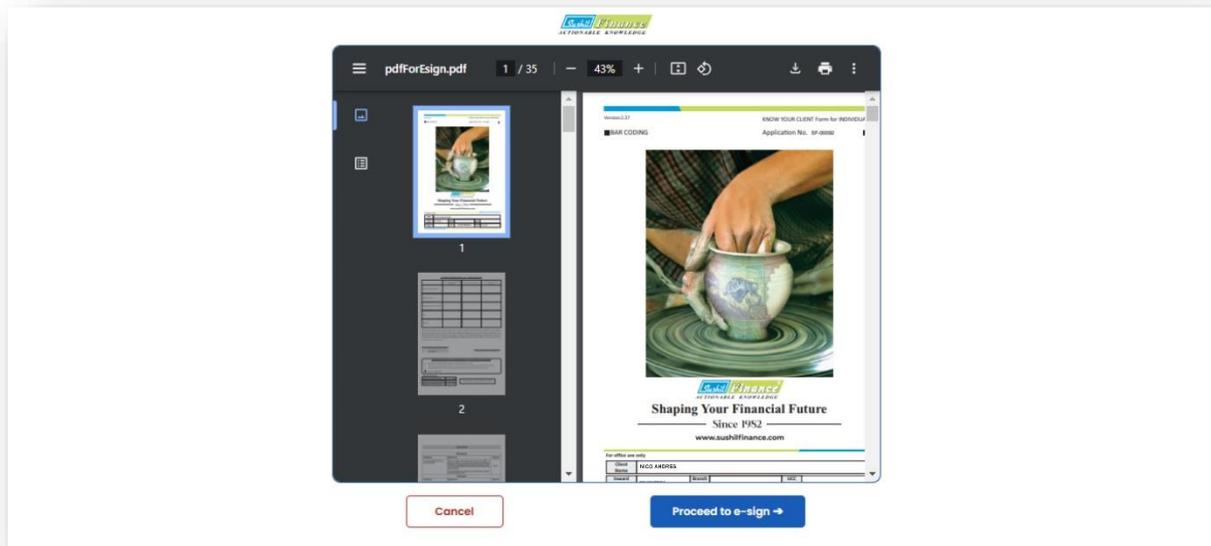
NOTE : If the system detects that the your PAN is not available in DigiLocker, it will prompt you to upload a scanned copy of your PAN card. If the PAN is available in DigiLocker, this step will be skipped.

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EQUITY E-SIGN – You can view application copy by clicking on **PREVIEW** button or proceed for equity e-Sign through Aadhaar authentication.

Once you click on **Proceed to Equity E-sign** system will redirect to NSDL site for Equity E-sign. Just follow below steps.

1. Enter Aadhaar Number
2. Enter OTP, which is sent on your mobile number mapped against Aadhaar
3. The system will update your equity e-sign successfully, and redirect you to KRA E-Sign page





Meon Technologies Private Limited has requested to Digitally sign the document
Transaction ID: UKC:eSign:7778:20241030123705215 dated 2024-10-30T12:37:11

Select Langu

Please click on the checkbox and enter Aadhaar/Virtual ID

I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -

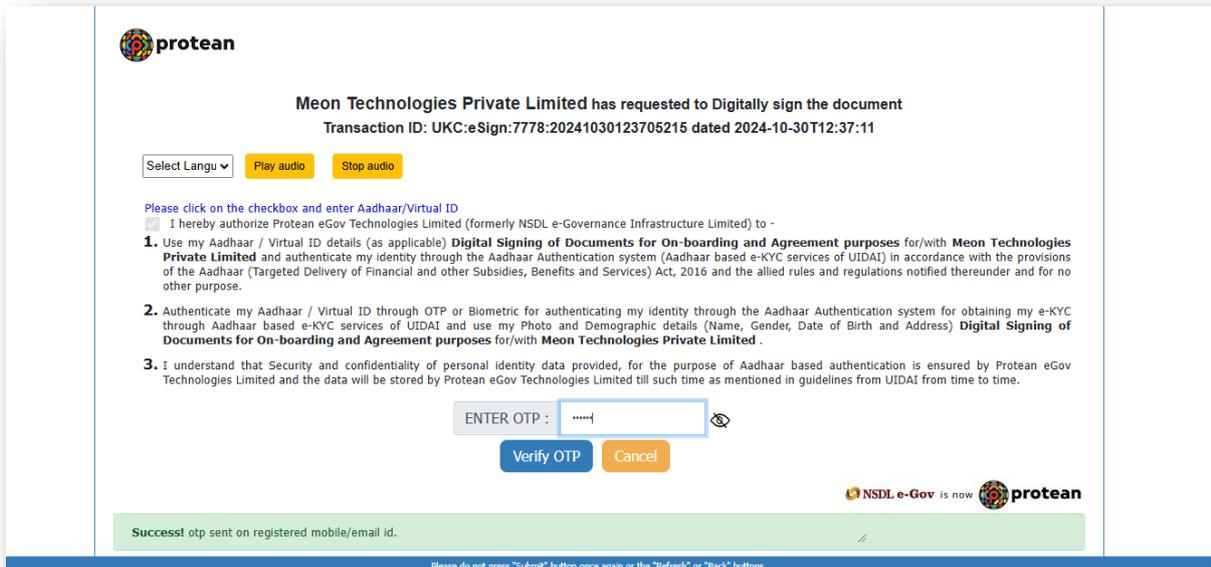
1. Use my Aadhaar / Virtual ID details (as applicable) **Digital Signing of Documents for On-boarding and Agreement purposes for/with Meon Technologies Private Limited** and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) **Digital Signing of Documents for On-boarding and Agreement purposes for/with Meon Technologies Private Limited**.
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Limited and the data will be stored by Protean eGov Technologies Limited till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar:

[Click Here](#) to generate Virtual ID. [Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

 is now 

For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)



Once you have completed the **Equity E-sign** process, the system will redirect you to the **KRA E-sign** page. Follow the steps below to complete the KRA E-sign process:

1. Enter client Aadhaar number in the provided field and click on "Send OTP".
2. Enter the OTP sent on client mobile number registered with Aadhaar in the provided
3. Once your KRA e-sign is successfully completed, a PDF copy of EKYC application with e-sign will be sent to your email ID.



For technical support, reach us at +91-22-40778097 (Mon to Fri from 9.30 a.m. to 6.30 p.m.)



Meon Technologies Private Limited has requested to Digitally sign the document

Transaction ID: UKC:eSign:2914:20241030123920458 dated 2024-10-30T12:39:26

Select Language

Play audio

Stop audio

Please click on the checkbox and enter Aadhaar/Virtual ID

I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -

1. Use my Aadhaar / Virtual ID details (as applicable) **Digital Signing of Documents for On-boarding and Agreement purposes for/with Meon Technologies Private Limited** and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) **Digital Signing of Documents for On-boarding and Agreement purposes for/with Meon Technologies Private Limited**.
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VID/Aadhaar:

SEND OTP

CANCEL



[Click Here](#) to generate Virtual ID. [Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.



Meon Technologies Private Limited has requested to Digitally sign the document

Transaction ID: UKC:eSign:2914:20241030123920458 dated 2024-10-30T12:39:26

Select Language

Play audio

Stop audio

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ENTER OTP :

Verify OTP

Cancel



Success! otp sent on registered mobile/email id.

Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.



Thank You!

Your journey has been completed.

We will inform you soon.

Back To Home Page

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