Date:

To,

**Sushil financial services pvt ltd.**

6th Floor Sambhav Chamber

Opp. Bombay Store ,Fort

Mumbai-400001

**Sub. : Re-Activation /Resend Welcome kit.**

 **Ref : Client Code : ……………………**

Dear Sir/Madam,

I am having Demat /Trading account with Sushil Financial Services Pvt Ltd.

I/We confirm my registered address in your record.

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for non delivery of welcome kit is\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I/We request you to activate / resend my welcome kit to registered address.

**Thanking you,**

 Yours faithfully,

 (client signature)

Branch stamp/seal and signature (Client Name)

Note- 1) Send us address modification form and relevant proof in case of register address change.

 2) Welcome kit will be send to client register address only.